**Request for Fund 101/104 Bridge or Short-Term Funding**

Please use the following template to request bridge or short-term funding for an immediate need resulting from unexpected faculty attrition. Bridge funding is a temporary resource meant to aid departments until faculty salary savings can be returned and utilized. This is not the place to request start-up funds or resources for building maintenance or renovations.

**Completed forms should be sent to Julie Scharm (**[**julie.scharm@wisc.edu)**](mailto:julie.scharm@wisc.edu) **via email.** Please note that requesting the return of departmental faculty salary savings and requesting resources from the dean’s allocation of faculty salary savings are separate processes from requesting bridge funding.

If there are multiple requests per department, please fill out one form per request, and submit a brief cover memo outlining the requests. Expand the text boxes below as needed to accommodate your responses.

|  |  |
| --- | --- |
| **Date:** |  |
| **Department/Collaborative:** |  |
| **Submitted by:** |  |
| **State the purpose of the funding request:** |  |
| **Length of time funding is requested for:** |  |
| **Amount requested from fund 101 per year:** |  |
| **Amount requested from fund 104 per year:** |  |
| **Vacancy for which bridge or short-term funding is needed (if applicable):** |  |
| **Please describe why bridge or short-term funding is needed for this purpose.** |  |
| **Please provide additional information to support your request if needed.** |  |